

## CANCELLATION PROCESS

### For Second Merit List

#### For the applicants/students

1. The candidates who are already admitted in the first round and also received an offer in the second round will be allowed to cancel his/her admission using the “**Request for Cancellation**” option and accept any other offer in the current round.
2. Cancellation requests can be raised on the **first day of publication of merit lists till 5 P.M.** (i.e. 26th June 2024 till 5 PM)
3. Candidates **will not be able to revoke the cancellation request once submitted.**
4. “Request for Cancellation” option will not show for the applicants who got admission in previous round but have not got any new offer in current round

#### For the College/University

1. The HEIs are to manually cancel admission of those candidates who have raised the cancellation request.
2. Fees collected against the ‘**cancelled**’ seats have to be refunded **on the first day until 9 P.M.**, so that the applicants may take admission on the second day of publication of the merit list.
3. However, **if the cancellation is not done by the College/University on the first day by 9 P.M, the pending cancellation requests will be “auto-canceled”** and the refund fee pendency will show on the Institution’s login.

### Spot Admission Round

#### For the applicants/students

1. **Spot Admission to be held during 29th June - 1st July 2024**
2. A candidate who has already taken admission in a particular program can raise “Request for Cancellation” from that program from 29th June 2024 (10 AM) to 30th June 2024 (3 PM) and can get admission in any program in any institution till 1st July 2024, provided a seat is offered to her/him.

#### For the College/University

1. Institutions are to manually cancel the admission of any candidate **on the day of request itself.**
2. It is **mandatory** for colleges to approve cancellation requests raised by candidates.

**Note:** More details about Spot Admission Round will be published soon on

<https://assamadmission.samarth.ac.in/index.php/notifications/index>